



Notice of meeting of

Decision Session - Executive Member for Corporate Services

To: Councillor Moore (Executive Member)

Date: Tuesday, 15 December 2009

Time: 4.15 pm

Venue: The Guildhall, York

AGENDA

Notice to Members – Calling In

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10.00 am on Monday 14 December 2009 if an item is called in before a decision is taken, or

4.00pm on Thursday 17 December 2009 if an item is called in after a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

Any written representations in respect of the items on the agenda should be submitted to Democratic Services by **5.00 pm on Friday 11 December 2009.**

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

- 2. Minutes** (Pages 3 - 4)
To approve and sign the minutes of the last Decision Session of the Executive Member for Corporate Services held on 20 October 2009.

- 3. Exclusion of Press and Public**
To consider excluding the press and public from the meeting during consideration of Annexes B to E of agenda item 5 “Bad Debt Write Off Report – Period October to November 2009” on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under Paragraphs 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

- 4. Public Participation**
At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **Monday 14 December 2009 at 5.00 pm**.

Members of the public may register to speak on:-

- an item on the agenda;
- an issue within the Executive Member’s remit;
- an item that has been published on the Information Log since the last session. Information reports are listed at the end of the agenda.

- 5. Bad Debt Write Off Report - Period October to November 2009** (Pages 5 - 20)
This report presents to the Executive Member for Corporate Services the irrecoverable accounts in respect of Council Tax (CT), National Non-Domestic Rates (NDR), Sundry Debtors and Housing Benefit overpayment for write-off covering the period 1 October 2009 to 20 November 2009.

- 6. Urgent Business**
Any other business which the Chair considers urgent under the Local Government Act 1972.

Information Log

No items have been published on the Information Log since the last decision session.

Democracy Officer:

Name: Jayne Carr

Contact Details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.